

Thermalito Water & Sewer District

Policy and Procedures

Policy Title: Administrative Fees
Policy Number: 1.230
Adopted: June 17, 2014

1.	Customer Set Up Fee		\$ 25.00
2.	Closing Account Fee		\$ 30.00
3.	Processing Fee		\$ 25.00
4.	Administrative Fee		\$ 2.75
5.	Late Fee		1-1/2% of previous bill balance
6.	Delinquency Fee		\$ 20.00
7.	Lock-Off Fee		\$ 32.50
8.	Reconnection Fee		\$ 32.50
9.	Tampering Charge		\$ 45.00
10.	Meter Removal Fee		\$ 125.00
11.	Meter Reinstallation Fee		\$ 125.00
12.	Damage to Curb Stops and Valves		\$ 200.00
13.	Security Deposit <i>(See Policy 1.100)</i>		
14.	Meter Charges <i>(Standby Fee)</i>		
	a. 3/4" \$ 5.00	e. 3" \$20.00	
	b. 1" \$ 6.00	f. 4" \$25.00	
	c. 1-1/2" \$ 8.00	g. 6" \$50.00	
	d. 2" \$ 10.00		
15.	Fire Protection <i>(Standby Fee)</i>		
	a. 4" \$21.63	c. 8" \$47.38	
	b. 6" \$36.05	d. 10" \$59.74	
16.	Construction Water <i>(Policy 7170)</i>		
	a. Contractors Deposit		\$ 1,000.00
	b. Monthly Rental Fee		\$ 75.00
	c. Damages to Meter or Hydrant		Deducted from deposit
	d. Construction Water		\$ 2.06/100 cf
17.	Temporary Water Connection to Construction Offices <i>(Policy 3.131)</i>		
	a. Contractors Deposit		\$ 1,000.00
	b. Application Fee		\$ 50.00
	c. Meter Installation and Removal Fee		\$ 250.00
18.	Back Flow Testing		\$ 60.00
19.	Hydrant Flow Test		\$ 75.00
20.	Encroachment Fee <i>(county installations)</i>		\$ 85.00

21.	Camera Truck Fee (<i>does not include employee labor fee</i>)	\$	75.00/hr
22.	Sewer Tap Fee for other than new connection: 4" line – 6"line	\$	150.00
23.	Locating TWSD utilities in public right-of-way other than excavating purposes	\$	55.00/hr
24.	Over-time Call-out (\$70/hr – 2 hr. min)	\$	140.00
25.	Annexation fee		Price upon Request
26.	Fire Hydrants (<i>with Main availability</i>)		Price upon Request
27.	Xerox Copies (<i>No books or booklets</i>)	\$	00.25/per page
28.	Improvement Standards Book	\$	20.00/booklet
		\$	5.00/disk

This policy was amended at the October 24, 2017 Board of Directors meeting by the following votes.

Following vote:

Ayes: Directors Pulley, Hatley, Taggart and Thompson


Nays:

Abstentions:

Absent: Director Reynolds



Brad Taggart, President



Jayme Boucher, Secretary